

**Minutes from Friends of the School AGM Friday 4<sup>th</sup> October 2019**

**Present: GL, KJ, LR, LK, EM – Mrs Wilson**

| <b>Agenda Item</b>   | <b>Points Discussed</b>   | <b>Actions / Who</b>  |
|--|---|---|
| <b>Apologies</b>   | CR, JH, KH, PM, HH, SA  |   |
| <b>Election of Officers</b>  | Election of following officers was approved and seconded by those present:<br><br>Chair – Gemma Lambert<br>Secretary – Lucy Kershaw – Lauren FB and social media rep, Pete creative rep & Emma newly elected environmental officer<br>Treasurer - Kelly Jefferson<br>Minutes from 2018 AGM approved by all. |   |
| <b>Chairperson’s Report</b>  | Gemma thanked the committee for a successful year - some great events and a nice profit.  |   |
| <b>Treasurer’s Report</b>  | Kelly reported the accounts, separate annex.<br>Current balance £1,766.25 – less our commitment to bus contribution & hippodrome trip.  |   |
| <b>School Disco<br/>Fri 18<sup>h</sup> October School Hall</b>         | Sausages x 48<br>Pizza, ketchup, crisps, squash, tea, coffee, milk<br>Rolls 48 x finger<br>Advertising poster<br>Disco<br>Pumpkin Comp & £1 in pumpkin<br>Plastic cups from school  | Gemma/Kelly<br>Kelly<br>Lauren & napkins<br>Pete to modify and Emma to distribute<br>AC discos<br>Lucy / Trina to sell at door?<br>Lucy |
| <b>Whole School Christmas Trip<br/>Great Yarmouth Hippodrome</b>       | Booked 13 <sup>th</sup> Dec 2019 – Friends to pay deposit and school have booked bus/minibus.<br>Friends volunteers tbc nearer time in a fair way.  | Kelly   |
| <b>Cake Sale</b>   | Every Friday during the month of November to fund Christmas gift.   | All – list to tbc Lucy, volunteers please?  |
| <b>Christmas Party<br/>Monday 16<sup>th</sup> December 3.15 – 5.30</b> | Following carol service, games and festive snacks<br>Gift from FC for school xmas party?  | All – tbc nearer time<br>Kelly to source, 50p max. per child  |
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|---|---|------------------------------------|
| <b>Christmas Crackers</b>   | Friends to source materials for school to make own Christmas crackers   | Toilet Rolls, all. Emma            |
| <b>Cushions</b>   | Children would like to do Christmas cushions  | Lucy to investigate                |
| <b>Wreath-making</b>  | Mrs Wilson confirmed a session Sunday 8 <sup>th</sup> December afternoon.   | Details and price tbc - Mrs Wilson |
| <b>School social night @ Social Club?<br/>Saturday 14<sup>th</sup> December</b> | Encourage parents and carers to join Friends for a social at the social club, party and karaoke   | Tbc                                |
| <b>Christmas Hamper</b>   | Friends to ask for donations and raffle off throughout various events in December   | All – Greg tickets.                |
| <b>World Book Day</b>   | Parents expressed a desire to get back to celebrating books rather than purchase outfits. Friends to support? Source a local writer? UEA David Walliams?! | All<br>Emma<br>Lucy                |
| <b>School recycling</b>   | Emma to research recycling options and green opportunities for school and Friends events and activities so we are less wasteful.                          | Emma                               |